

**Policy Title:** International Education  
Policy Approver: President's Office  
Policy Holder: Office of the Registrar  
Category: Operational  
Original Date: February 2010  
Last Revised: March 2010  
Next Review: February 2011

---

### Approval Statement

With the approval of the President of Yukon College, this policy is hereby deemed in effect the 18<sup>th</sup> day of March, 2010.

March 18, 2010

---

President, Yukon College

---

Date

## 1. Purpose of Policy

Yukon University is committed to international education as a significant and growing component of the institution. This commitment encompasses:

- a) Recruitment and admission of international students, and the integration of international students in our classes wherever possible
- b) The provision and/or coordination of support services to international students
- c) The possible development of institutional linkages with international partners to assist in the development of student and faculty exchanges
- d) The possible development of partnerships with Universities, institutes and universities in Canada and worldwide to develop joint projects in international education
- e) The exploration of study abroad opportunities for Yukon University students.

## 2. Governing Legislation and Relevant Documents

University Act

Yukon University Strategic Plan

Citizenship and Immigration Canada international student laws and requirements

## 3. Procedures

Yukon University International shall

- process international student applications, with the support of the Registrar, and process international student registrations, with the support of the Admissions office
- provide a one-stop information centre for international students regarding study permit renewals, off campus work permit application approvals, medical insurance, accommodation and all other student services
- coordinate agreements including memorandum of understanding, memorandum of agreement, with institutions and agencies outside of Canada and Alaska
- act as the University representative in discussions related to linkage agreements, student, staff and faculty exchange agreements, and
- act as the University representative in discussions related to international projects.

**4. Other Related and/or Accompanying Documents**

B. FORM (attached)