



Board of Governors

Meeting

February 15, 2019

Ayamdigut Boardroom

Present: Chris Milner (Chair), Vera Holmes (Vice-Chair), Carol Geddes, Julia Salo, Judy Gingell, Jocelyn Curteanu, Tom Ullyett, Eric Jun Hyeok Kim, Ernie Prokopchuk, Karen Barnes (President)

Staff: Luzelle Nagel (Director of Finance), Janet Welch (VP Academic & Student Services), Bronwyn Hancock (Associate VP Research Development), Clint Sawicki (Associate VP, Research Administration), Lacia Kinnear (Director of Governance and Strategic Initiatives), Tosh Southwick (VP Indigenous Engagement & Reconciliation), Colleen Wirth (Director SIS), Dawn MacDonald (Institutional Researcher), Stephen Mooney (Director, Northern Housing Innovation), Kelly Proudfoot (Advancement Manager), Erin Symington (Executive Assistant)

Regrets: Shawn Allen, Piers McDonald (Chancellor),

Guests: Kendra Black (Interim VP University Services)

REVIEW AGENDA **MOVED by Vera Holmes, SECONDED by Eric Jun Hyeok Kim to approve the agenda as presented. CARRIED.**

REVIEW MINUTES OF Dec 8, 2018 **MOVED by Jocelyn Curteanu, SECONDED by Julia Salo to approve the minutes from December 8th, 2018 as presented. CARRIED.**

BUSINESS ARISING

- New HR Committee
- Policy Position Paper was submitted to YG on January 30th, 2019
- Board Interim Evaluation will be reviewed during the report from Governance at today's meeting

REPORT FROM FARC Chris Milner provided an update on the FARC meeting held February 14th, 2019.

Review Management Letter for previous fiscal & Management's Response to Letter

Luzelle Nagel presented highlights of the management letter for 2017-18 which was provided in the FARC meeting package for review.

The management letter was reviewed by management and a response was sent to the auditors and was provided to FARC for information.

Review preliminary budget for 2019-2020

The draft budget for 2019-20 was provided to FARC for review.

Management Board Submission Update & approval of expenditures

The College did not put forward any capital funding requests for the coming year.

KZA Housing update

Wally Rude attended the meeting to provide an update on the KZA housing arrangement.

2019/2020 Tuition Increase

Wally Rude provided an update on the exact domestic tuition increases for 2019-2020 for Certificate and Diploma Programs & Degree Programs. The exact increases are in line with the tuition increase endorsements approved by the Board at the December meeting and were provided in the meeting package for review.

There were no concerns with the proposed increases.

Pension Update

Luzelle Nagel gave a presentation to FARC on the Yukon College Pension Plan solvency options and NEBS.

Three options have been developed with support from Ken Burns of Lawson Lundell LLP. These options have been prepared to assist YC & YHC in addressing its pension funding shortfalls and pension administration burdens.

Yukon Government (YG) is considering some form of Pension Legislation in the Territory. NEBS has been in direct contact with Government officials as well as many organizations within Yukon.

YC and YHC have both been approached by NEBS to provide a letter of support for legislation.

The recommendation made to FARC is to request a mandate from the YC Board of Governors to begin to research background information on NEBS in preparation for the Yukon Government legislation.

MOVED by Carol Geddes, SECONDED by Julia Salo that the Yukon College Board of Governors approves that Yukon College administration enter into pre-legislation due diligence with NEBS to include:

- **Hiring of a merger resource**
- **Consultation with NEBS**
- **Consultation with Yukon Government**
- **Development of a communication plan and engagement strategy with unions and members**

CARRIED.

Luzelle also provided an update on Yukon Governments investigation into long term options for pension management in the territory which may have implications for the Yukon College pension plan.

Negotiations Update

Karen explained that the collective agreement will be expiring as of June 30, 2019. A consultant from Vancouver has been hired to provide pre-bargaining preparation and bargaining services.

Tom Ulyett was appointed as member of FARC

REPORT FROM GOVERNANCE COMMITTEE

Vera Holmes provided an update on the Governance meeting held on February 15th, 2019.

Results of Interim Evaluation

Yukon College Board of Governors have completed an interim evaluation questionnaire that assesses their own contribution as well as the Board as a whole.

The Governance Committee reviewed the evaluation results and identified the following issues and/or recommendations it raised with the Board:

- The comments of the evaluation are more important than the actual number valuing
- The committee is not sure how to present or bring this information to the Board in the future.

There were no major concerns from the evaluation.

BOG Policy Review Schedule

The committee agreed to the new proposed schedule and will review policies accordingly moving forward.

Revisit Indigenization Principles

The Indigenization Principles from the October Board retreat were reviewed and will continue to be reviewed at the next meeting.

The goal is to try to get to an agreement on principles that will guide Board decisions moving forward by June of this fiscal year.

REPORT FROM HUMAN RESOURCES COMMITTEE

Tom Ulyett provided an update on the Human Resources Committee meeting held on Feb 14th, 2019.

Human Resources Committee Terms of Reference/ Policy

Policy Bog-13 Human Resources including the Terms of Reference was approved at the meeting.

HR Committee Workplan

The draft HR Committee workplan for the rest of this fiscal was approved for the remainder of this fiscal year.

Negotiations Mandate

Giulia Lucchini attended the meeting to speak to the Negotiations Mandate.

OH&S REPORT

The December 2018 and year to date statistics on OH&S were provided in the February board package. Colleen Wirth attended the meeting to answer questions from the Board.

PRESIDENTS MID- POINT WORKPLAN RESULTS

As per the Board's annual planning cycle, the President presented the mid-point results of the 2018-19 workplan. The presentation was provided in the meeting package for review.

STUDENT SURVEY RESULTS

Institutional Researcher Dawn Macdonald presented the results of the 2018-19 Student Survey.

The results of the survey are shared with Yukon College staff.

STRATEGIC PERFORMANCE INDICATOR UPDATE

Institutional Researcher Dawn Macdonald presented the results of the Strategic Performance Indicators as related to the 2016-21 Strategic Plan.

11:55pm Karen Barnes left the meeting

12:02pm Kendra Black left the meeting

DETERMINE CICAN CONFERENCE ATTENDEES

At the last Board meeting it was suggested that Board members who have not yet attended the annual CICA Conference to contact the Board Chair if they are interested in going.

The conference takes place from May 4th, 2019 - May 6th, 2019 in Niagara, ON

Action Item:

Board members are to email the Board Chair, President, and the Board EA if they are interested in attending the CICA Conference.

BOARD MEETING DATES 2019-2020

Proposed dates for Board and Committee meetings were brought forward to the Board for review and approval.

The Board agreed to discuss this further at the next meeting.

Action Item:

Executive Assistant to add 2019/20 Board Meeting dates to the April meeting agenda for discussion.

YUKON COLLEGE FOUNDATION UPDATE

Advancement Manager, Kelly Proudfoot provided an update on the Yukon College Foundation activities and sponsorships.

UNIVERSITY TRANSITION UPDATE

Director of Governance & Strategic Initiatives, Lacia Kinnear provided an update on the University Transition. A document highlighting milestones accomplished and future challenges was provided in the meeting package.

**NORTHERN
HOUSING
INNOVATION
CENTRE**

Stephen Mooney attended the meeting to provide information on the new Northern Housing Innovation Centre.

Building upon the existing assets within Yukon College, the NHIC will develop a nationally and internationally recognized centre of Applied Research that solves northern housing issues.

1:57pm Eric Jun Hyeok Kim left the meeting

STAFF REPORTS

The President, Vice President Academic, Associate Vice President's of Research & Operations, Vice President of Indigenous Engagement & Reconciliation, and Director of Governance and Strategic Initiatives provided staff reports on recent activities. All the staff reports were provided in the Board package for review.

**AGENDA ITEMS
FOR NEXT
MEETING**

Board members are requested to provide input for additional Agenda items that are not already in the Annual Planning Cycle.

Item(s) suggested from last Board meeting and added to future Board agendas is/are as follows:

- Final draft of Substance Policy
- Final draft of Sexualized Violence Policy
- Negotiations Mandate
- Student Survey & SPI Presentation – Conversation on how to report on this moving forward
- Northern Housing Innovation Centre Update – Stephen Mooney
- Institute of Indigenous Self-Determination – Tosh Southwick

2:45pm Chris Milner left the meeting

**IN CAMERA
SESSION**

MOVED by Julia Salo, SECONDED by Judy Gingell to commence in camera session at 2:50pm. CARRIED.

MOVED by Julia Salo, SECONDED by Judy Gingell to close in camera session at 3:02pm. CARRIED.

ADJOURNMENT

Meeting was adjourned at 3:03pm

SUMMARY OF ACTION ITEMS:

Action Items:

- Board members to email the Board Chair, President, and the Board EA if they are interested in attending the CIGan Conference.
- Executive Assistant to add 2019/20 Board Meeting dates to the April meeting agenda for discussion.