



Board of Governors

Meeting

June 7th, 2019

Ayamdigut Boardroom

Present: Chris Milner (Chair), Judy Gingell, Carol Geddes, Julia Salo, Jocelyn Curteanu, Tom Ullyett, Eric Jun Hyeok Kim, Ernie Prokopchuk, Shawn Allen (via teleconference), Karen Barnes (President)

Staff: Luzelle Nagel (Director of Finance), Janet Welch (VP Academic & Student Services) – via teleconference, Bronwyn Hancock (Associate VP Research Development), Clint Sawicki (Associate VP, Research Administration), Lacia Kinnear (Director of Governance and Strategic Initiatives), Erin Symington (Executive Assistant)

Regrets: Vera Holmes (Vice-Chair), Tosh Southwick (VP Indigenous Engagement & Reconciliation), Piers McDonald (Chancellor),

Guests: Davida Wood (Director, First Nations Initiatives), Jacqueline Bedard (Executive Director of External & Government Relations), Colleen Wirth (Director, Student Infrastructure Support)

REVIEW AGENDA **MOVED by Julia Salo, SECONDED by Eric Jun Hyeok Kim to approve the agenda as presented. CARRIED.**

REVIEW MINUTES OF April 6th, 2019 **MOVED by Ernie Prokopchuk, SECONDED by Judy Gingell to approve the minutes from April 6th, 2019 as presented. CARRIED.**

BUSINESS ARISING

- A briefing note was provided on the Board of Governors Endowment Fund in the meeting package
- FN 101 workshop for Board members will be scheduled for the fall
- The Board meeting dates for 2019/20 were sent out by email
- Campus Housing stats for 2018/19 were provided in the information folder of the meeting package

REPORT FROM FARC

Chris Milner provided an update on the FARC meeting held June 7th, 2019.

Pension Legislation update

Luzelle Nagel provided an update to FARC on pension legislation.

Review interim variance report

The interim financial results for the 2018/19 fiscal year were provided in the FARC package for review. The preliminary forecast for the 2018/19 fiscal shows a surplus of approximately \$200,000 after allocating identified known funding pressures.

Administration will bring back more information on an Internally Restricted Reserve for capital purchases to the next FARC meeting in September.

Accounts receivable collections update

Luzelle Nagel provided an update on accounts receivable collections.

Review status of multi-year management board submissions

Administration is working on preparing multi year budget targets to support requests for funding as well as preparing the university transition budget to support the business case for funding allocation in the Yukon Government 2020/21 budget.

Yukon Government has asked all Departments to prepare 3 year Capital and Operations budgets.

Science Building Update

President Karen Barnes provided an update on the Science Building.

Yukon Government has convened a committee of Deputies to address items arising from the university transition including legislation, lands and buildings, the science building, etc.

Yukon College will be striking a cross ministerial working group to support this construction project. It will include representatives from Community Services, Executive Council Office, Energy Mines and Resources, Education, Heritage and Culture, Finance.

Risk Management - Heritage Building

A risk assessment was conducted on the potential building of a new Heritage and Culture building on campus which would pose a

significant challenge as it doubles the size of the Science Building project.

2:40pm Luzelle Nagel left the meeting

**REPORT FROM
GOVERNANCE
COMMITTEE**

Julia Salo provided an update on the Governance meeting held on June 7th, 2019.

Review Policies

Policies BOG-02 & BOG-08 were provided in the meeting package for review.

Policy BOG-02 Board Member Responsibilities was brought back from the April meeting with revised language.

Policy BOG – 08 Monitoring Board Performance was brought back from the April meeting with a revision in process.

MOVED by Carol Geddes, SECONDED by Eric Jun Hyeok Kim that the Board of Governors approve the revisions to Policies BOG-02 & BOG-08 as presented. CARRIED.

Indigenization Principles Instrument

The Committee agreed that it would be valuable to have concise language in a declaration that is a public statement from the Board that outlines the Indigenization Principle statements and cross reference the declaration in Policy BOG-01 Board Responsibilities.

The Committee also agreed that these principles be included in the Board evaluation with options to evaluate one self, the Board, and reflect on new options going forward. This would be included in the annual evaluation and would include a metric option as well as qualitative option to fulfill the scorecard idea suggested by the governance committee.

**REPORT FROM
HUMAN
RESOURCES
COMMITTEE**

Tom Ulyett provided an update on the Human Resources Committee meeting held on June 7th, 2019.

Board Chair & Board Evaluations

The survey links to the Board and Board Chair evaluations for 2018-19 were provided in the June meeting package.

HR Department review of current policies

Giulia Lucchini attended the meeting to go over the current HR policy review.

The Human Resources department has developed a realistic multi-year plan to review and develop the function's policies and procedures.

The Board endorsed this multi year review plan.

Board Training Opportunities

Lacia Kinnear attended the meeting to discuss a potential training development plan for the Board of Governors.

Concerns were raised that there may be barriers preventing the Board from attracting and retaining members due to lack of proper orientation & training.

Suggested additions to a potential training plan for the Board included:

- Updating the current orientation manual
- Considering the opportunity of doing an on boarding buddy system with new members

President's Evaluation & next steps

The President's evaluation has been completed and the results were reviewed by the HR Committee and the Board Chair. The results will be brought forward at the end of the Board meeting during the In Camera discussion.

PRESIDENT'S WORKPLAN OVERVIEW 2018/19

A presentation summarizing the Senior Executive Committee final Workplan results for 2018/19 was presented by the President.

**INSTITUTE OF
INDIGENOUS
SELF-
DETERMINATION**

Davida Wood attended the meeting to give a presentation on the Institute of Indigenous Self-Determination.

The goal of this project to develop a formal partnership between Yukon First Nations and Yukon College to develop and govern a first-class research and training institute with a focus on both experiential capacity development and cutting-edge research that supports self-determination.

3:35pm Shawn Allen joined the meeting via teleconference

**NEW DAYCARE
PROPOSAL**

Jacqueline Bedard attended the meeting to propose the possibility of putting a daycare in the ground floor of the Senior's residence at 600 College Drive.

MOVED by Carol Geddes, SECONDED by Julia Salo that the Board of Governors direct administration to develop a daycare facility business plan assuming a flexible service delivery model, prioritization of Yukon University students, and payment of rent to the university. CARRIED.

**NAKWAYE KU
DAYCARE SPACE
AGREEMENT**

Yukon College has been working with the Nakwaye Ku Child Care Society to sign a lease agreement to begin July 1, 2019.

As the College moves forward with these plans, the college must be fair and equitable to all of its tenants and believes offering these spaces for lease at fair market value is appropriate at this time.

Action Item:

Administration to explore a tendering scenario for the existing daycare space and seek legal advice on current contractual obligation for the next meeting.

**WOKPLACE
SAFETY**

The Yukon College workplace safety strategy was provided in the meeting package.

**REVIEW ANNUAL
PLANNING CYCLE**

The Board of Governors annual planning cycle for the coming year was provided in the meeting package.

BOARD RETREAT

Each year the Board holds a two-day retreat in October.

It was proposed that for the next retreat the Board visit two BC institutions to learn about legislation implementation as related to Board powers and responsibilities.

Proposed dates for travel are October 17th, 18th, and/or 19th.

Action Item:

Administration to confirm travel dates for October retreat and send to the Board.

OH&S REPORT

The May 2019 and year-to-date statistics on OH&S were provided in the meeting package.

STAFF REPORTS

The President, Vice President Academic, Associate Vice President's of Research & Operations, Vice President of Indigenous Engagement & Reconciliation, and Director of Governance and Strategic Initiatives provided staff reports on recent activities.

AGENDA ITEMS FOR NEXT MEETING

Board members are requested to provide input for additional Agenda items that are not already in the Annual Planning Cycle.

Item(s) suggested from last Board meeting and added to future Board agendas is/are as follows:

- Final draft of Substance Policy
- Final draft of Sexualized Violence Policy
- Negotiations Mandate
- Northern Housing Innovation Centre Update – Stephen Mooney

PRESIDENT'S EVALUATION RESULTS - IN CAMERA SESSION

MOVED by Judy Gingell, SECONDED by Julia Salo to commence in camera session at 4:57pm. CARRIED.

MOVED by Judy Gingell, SECONDED by Carol Geddes to close in camera session at 6:00pm. CARRIED.

ADJOURNMENT

Meeting was adjourned at 6:00pm

SUMMARY OF ACTION ITEMS:

Action Items:

- Administration to explore a tendering scenario for the existing daycare space and seek legal advice on current contractual obligation for the next meeting.
- Administration to confirm travel dates for October retreat and send to the Board.