Yukon University

COURSE OUTLINE

ACS 100
FOUNDATIONS FOR SUCCESS-
ACADEMIC AND CAREER PREPARATION

3 CREDITS

PREPARED BY: Faith Whiting, Instructor
DATE: March 2, 2020

APPROVED BY: Dr. Andrew Richardson, Dean Applied Arts
DATE: March 1, 2019

APPROVED BY SENATE: March 1, 2019
RENEWED BY SENATE:

FOUNDATIONS FOR SUCCESS – ACADEMIC AND CAREER PREPARATION

INSTRUCTOR: Faith Whiting
OFFICE LOCATION: Online
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OFFICE HOURS: Mondays 1:00 -3:00 pm
CLASSROOM: Online via Zoom
TIME: 9:00 am -10:55 am
DATES: Tuesdays & Thursdays
Sept. 1st – Oct. 22nd, 2020

COURSE DESCRIPTION

This course provides students with foundational skills to succeed both as a student in the Community Education and Employment Support (CEES) program and as a professional in the field. The course provides an exploration of the skills, knowledge, values, and challenges associated with employment and education support roles in First Nation governments and provides opportunities to consider wellness and best practices in these roles. Students will work to build a community of support within their academic cohort and develop skills and confidence to succeed in a distance-learning environment.

PREREQUISITES

Acceptance into the CEES program.

RELATED COURSE REQUIREMENTS

This course is the first course offered in the Community Education and Employment Support (CEES) program. It is a condensed course, whereby 3 credits are obtained in 8 weeks. Two-hour meetings will occur twice weekly via Zoom. An adequate computer set-up, a reliable internet connection, and a dedicated study space are necessary components for success in ACS 100.

EQUIVALENCY OR TRANSFERABILITY

This course is newly developed, and its transferability is still being evaluated. Receiving institutions always determine course transferability. Further information and assistance with transfers may be available from the School of Health, Education and Human Services.

LEARNING OUTCOMES

Upon successful completion of the course, learners will be able to:

- Define the role of a front-line education and/or employment support worker and identify the skills, knowledge and values held by effective workers in these roles

- Predict potential challenges encountered as a student in this program and related employment and create a holistic plan for personal, academic and professional success

- Evaluate and practice strategies for respectful and effective communication and relationship-building with people from a diversity of backgrounds

- Identify skills, strategies and supports for being an effective distance-education student

- Recognize and understand the role and history of Yukon First Nations through an exploration of heritage and culture, worldviews, history, governance, the impacts of residential schools and contemporary topics

- Recognize the impacts of trauma on individuals, communities and employees

COURSE FORMAT

This course is a condensed format, whereby 3-credits are obtained over an 8-week period. Two-hour long Zoom meetings will occur twice weekly. There will also be a minimum of 2 hours of independent work assigned each week.

ASSESSMENTS:

This course will be evaluated using a Pass/Fail grading system. Students must obtain a passing mark in each individual evaluation category to pass the course and a passing grade must be obtained in each of the four assignments.

Class Discussion and Collaborative Activities

As this is the foundational course in the Community Education and Employment Support (CEES) program, which aims to create a community of learners, participation is essential. Students are expected to attend every Zoom meeting and complete all workshops and assignments. Students are also expected to fully participate in the asynchronous portion of the course.

Assignments

Students are responsible for completing several assignments in this course to demonstrate proficiency with the learning outcomes. These assignments are:

Assignment 1   My Story – A Personal Narrative

Assignment 2   Support Roles

Assignment 3   Trauma Reflection

Assignment 4   YFN 101 Reflection

Success Plan

This course is primarily focused on academic and professional success. The success plan will reflect the factors students will take into consideration on their own journeys to success. Through the creation of the success plan each student will reflect on their strengths and goals and anticipate challenges they may encounter during the program and in front-line community roles.

EVALUATION:

Class Discussion and Collaborative Activities	Pass/Fail
Assignments	Pass/Fail
Success Plan	Pass/Fail
Total	Pass/Fail

Note: Students <u>must </u>obtain a passing mark in each individual evaluation category to pass the course. A passing grade <u>must</u> be obtained in each of the four assignments.

REQUIRED TEXTBOOKS AND MATERIAL

All materials will be provided by the instructor(s).

ACADEMIC AND STUDENT CONDUCT

Information on academic standing and student rights and responsibilities can be found in the current Academic Regulations that are posted on the Student Services/ Admissions & Registration web page.

PLAGIARISM

Plagiarism is a serious academic offence. Plagiarism occurs when a student submits work for credit that includes the words, ideas, or data of others, without citing the source from which the material is taken. Plagiarism can be the deliberate use of a whole piece of work, but more frequently it occurs when students fail to acknowledge and document sources from which they have taken material according to an accepted manuscript style (e.g., APA, CSE, MLA, etc.). Students may use sources which are public domain or licensed under Creative Commons; however, academic documentation standards must still be followed. Except with explicit permission of the instructor, resubmitting work which has previously received credit is also considered plagiarism. Students who plagiarize material for assignments will receive a mark of zero (F) on the assignment and may fail the course. Plagiarism may also result in dismissal from a program of study or the University.

YUKON FIRST NATIONS CORE COMPETENCY

Yukon University recognizes that a greater understanding and awareness of Yukon First Nations history, culture and journey towards self-determination will help to build positive relationships among all Yukon citizens. As a result, to graduate from ANY Yukon University program, you will be required to achieve core competency in knowledge of Yukon First Nations. For details, please see www.yukonu.ca/yfnccr.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon University Academic Regulations (available on the Yukon University website). It is the student's responsibility to seek these accommodations. If a student

requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC): lac@yukonu.ca.